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## REPORT TO THE STRATEGIC TRANSPORT SUB-COMMITTEE

15 December 2025

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**TITLE:** Terms of Reference for the Strategic Transport Sub-Committee

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### 1. PURPOSE OF THE REPORT

- 1.1. To review the Terms of Reference for the Strategic Transport Sub-Committee.

### 2. DECISION SOUGHT

- 2.1. To recommend the following changes to the Terms of Reference to the CJC :
- That the requirement to produce a quarterly progress report is replaced with bi-annual reporting
  - That the sub-committee have the delegated power to consider and make recommendations to the CJC on regional transport funding and scheme commitments

### 3. REASON FOR THE DECISION

- 3.1. The sub-committee shall annually review its Terms of Reference and may recommend to the CJC any amendments. Any revision to these terms must be endorsed by the CJC. The Sub-Committee must apply those rules and procedures as adopted by the CJC and set out in the Terms of Reference – these are the powers delegated to the Sub-Committee.

### 4. BACKGROUND AND RELEVANT CONSIDERATIONS

- 4.1. The CJC approved the establishment of the Strategic Transport Sub-Committee and its membership, including voting rights, to discharge the function of developing and producing a Regional Transportation Plan and related policies for the CJC. Whilst the function of developing transportation policies is for the Sub-Committee to carry out, the power of approval or revision is reserved to the CJC.
- 4.2. The functions as set out in the paragraph headed 'Role' in the Terms of Reference are delegated to the Sub-Committee from the CJC. The strategic nature of the Sub-Committee's role provides for policy development on a regional basis. To monitor this progress the Sub-Committee provides performance management reports to the CJC and regular updates on resource management and policy development considering its obligations under the Wellbeing of Future Generations Act and other statutory duties.
- 4.5. The Sub-Committee meets quarterly and currently the Terms of Reference required it to prepare a progress report to cover its performance, outcomes and resource requirements. The short turn around in preparing these reports is undermining their purpose to provide time for considered focus on performance and resource management. Members are asked to

recommend bi-annual reporting as a more sustainable process for reporting performance and progress.

- 4.6 Recent developments in the implementation of the Regional Transport Plan have included new ways of working through grant modernisation. Welsh Government has shared guidance on the development of the Regional Transport Fund (RTF) which has supported the development of a programme of schemes to deliver the Regional Transport Delivery Plan. Currently the role of the sub-committee is to make recommendations on regional transportation Plans and policies. Work with the sub-committee in progressing the first transitional year of grant programming has illustrated a gap in the functions of the sub-committee. Consequently Members are asked to consider that the Terms of Reference are amended to include the power to make recommendations to the CJC on funding, grant distribution and proposed programmes to be funded.

## **5. FINANCIAL IMPLICATIONS**

- 5.1. There are no financial implications arising out of this report.

## **6. LEGAL IMPLICATIONS**

- 6.1. The legal and governance implications are addressed in the body of the report.

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## **APPENDICES:**

**Appendix 1: Terms of Reference for the strategic Transportation Sub-Committee with amendments**

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## **STATUTORY OFFICERS RESPONSE:**

- i. **Monitoring Officer:**  
The report has been prepared by the Deputy Monitoring Officer. No observations to add in relation to propriety
- ii. **Statutory Finance Officer:**  
  
I have no objections to the decision sought.